



新界鄉議局元朗區中學
2025/26學年中一自行分配學位申請表
N.T. Heung Yee Kuk Yuen Long District Secondary School
Application for S.1 Discretionary Places of 2025/26

校方專用 For official use only	
編號 Number	
收表日期 Date of collection	

(A) 學生個人資料 Particulars of Student

中文姓名 Name in Chinese				英文姓名 Name in English				近照 Recent Photo
性別 Sex				出生地點 Place of Birth				
出生日期 Date of Birth	年 Y	月 M	日 D	在 2025 年 9 月 1 日之年齡 Age on 1.9.2025				
香港身份證號碼 HKID Card No.				小六學生資料表學生編號 Student Reference No.				
住址 Address								
家長手提電話 Parent's Mobile Phone No.	父 Father	母 Mother	學生個人電郵 Student's Personal Email					
家長個人電郵 Parent's Personal Email	父 Father				母 Mother			
就讀小學 Primary School	名稱 Name							
	地址 Address							

(B) 學術成績及操行 Academic Performance and Conduct

校內成績 [^] School's Assessment Results		英文 English	中文 Chinese	數學 Mathematics	常識 General Studies	全級名次 [▲] Form Position	全級人數 [▲] Students in Form	操行 Conduct	副本編碼 Photocopy Number	此欄由 校方填寫 Official Use Only
小四 P.4	上學期 1 st Term								B1	
	下學期 2 nd Term								B2	
小五 P.5	上學期 1 st Term								B3	
	下學期 2 nd Term								B4	
小六 P.6	上學期 1 st Term								B5	

[^] 如全學年有多於兩次校內評核，請自行選填其中兩次校內成績，惟呈分試的成績務必填寫。

[▲] When more than two Internal Assessments are conducted in an academic year, please select the scores of any two Internal Assessments for submission. However, **the scores of Internal Assessments for Secondary School Places Allocation should be submitted.**

[▲] 如成績表沒有提供有關資料，可不用填寫本項。

[▲] It is not necessary to fill in this column if no relevant information is provided in student's academic reports.

請列出五項最具代表性的學術獎項(如有)

Please fill in the five most significant **academic awards** attained (if any)

	主辦機構* Organizer	活動 / 比賽名稱 Name of activity / competition	獎項 Award	年份 Year	副本編碼 Photocopy Number	此欄由 校方填寫 Official Use Only
例	校內	五年級下學期考試數學科	第1名	2023/24	-----	-----
1					B6	
2					B7	
3					B8	
4					B9	
5					B10	

* 如主辦機構為申請人就讀之學校，請填「校內」。

* Please fill in 'School' if the activity was organized by the student's primary school.

轉後頁(P.T.O.)

(C) 課外活動及服務 Extra-curricular Activities and Services

請列出十項最具代表性的學業以外獎項(例如: 風紀隊長、學校泳隊代表、校際音樂節、童軍領袖.....)

Please fill in the ten most significant **non-academic awards** attained (e.g. Prefect, School Swimming Team Member.....)

	主辦機構* Organizer	團體 / 活動 / 比賽名稱 Name of team / activity / competition	獎項 / 職位 Award / Post	年份 Year	副本編碼 Photocopy Number	此欄由 校方填寫 Official Use Only
1					C1	
2					C2	
3					C3	
4					C4	
5					C5	
6					C6	
7					C7	
8					C8	
9					C9	
10					C10	

(D) 家長資料 Particulars of Parents

	父親 Father		母親 Mother	
中文姓名 Name in Chinese				
英文姓名 Name in English				
職業 Occupation				
工作機構名稱及地址 Name of Company & Address	名稱 Name		名稱 Name	
	地址 Address		地址 Address	
辦事處電話 Office Tel. No.				

(E) 與本校之聯繫 Relationship with the School

有關人士姓名 Name of the relevant person	與申請人之關係 Relationship with the applicant	與本校之關係 Relationship with the school	就讀或任職日期 Study Period / Term of Office	備註 Remarks
例: 陳中文	兄妹	學生	9/2022 - 現在	現就讀中三

(i) 申請者所提供的資料, 只作中一學位申請之用, 選拔程序完成後, 所有申請者的資料, 將全部銷毀。

Personal data provided in this form will be used for processing application for admission to Secondary One. When the selection process is completed, such data of all applicants will be destroyed.

(ii) 本人聲明上述填報的資料均正確無誤, 本人明白如有虛報任何資料, 校方可以拒絕處理有關入學申請。

I declare that the information provided in this application form is complete and accurate. I understand that any false or misleading information given may render the application null and void.

日期:

Date _____

家長簽署:

Parent's signature _____



新界鄉議局元朗區中學
2025/26學年中一自行分配學位
申請須知

- (一) 本校2025/26學年中一自行分配學位數目為 **43** 個。
- (二) 申請同學必須清楚填寫「小六學生資料表」學生編號，包括英文字母及數目字。請參閱後頁之樣本，箭嘴指示處為該編號。
- (三) 請於 **2025年1月2日(星期四)至1月16日(星期四)** 期間，以下列**其中一種**申請辦法遞交申請文件：

	<u>親身</u> 遞交紙本申請表	透過「 <u>中一派位電子平台</u> 」遞交申請表*
遞交日期及時間	2025年1月2日至1月16日 (包括首尾兩日) 星期一至五 上午9時至下午5時 星期六 上午9時至正午12時	2025年1月2日至1月16日 (包括首尾兩日)
截止日期及時間	2025年1月16日(星期四) 下午5時	2025年1月16日(星期四) 香港時間23時59分

*家長已登記成為「中一派位電子平台」用戶並以「智方便+」綁定帳戶

	<u>親身</u> 遞交紙本申請表	透過「 <u>中一派位電子平台</u> 」遞交申請表*
遞交文件	1	已貼上郵票(港幣\$2.2)及寫上申請同學姓名和住址的回郵信封(DL size) 乙個
	2	已填妥之由「教育局」派發的「中一自行分配學位申請表」(包括「教育局存根」、「學校存根」及「家長存根」的三個相聯部分)
	3	已填妥之由本校派發的「2025/26學年中一自行分配學位申請表」
	4	「小六學生資料表」影印本(見後頁之樣本)
	5	小學四、五年級上、下學期及六年級上學期(如有)之成績表影印本
	6	在申請表B及C項填寫之獎項證明文件(如獎狀)影印本

注意

- 以紙本遞交申請時，請出示學生的身份證明文件**正本**，以便查閱。
- 所有影印本均須按表格內所編定的號碼順序排列及用釘書機釘妥，並以A4紙遞交。
- 無須提交小學任何推薦信，亦請勿以郵遞方式交回申請表。

(四) 所有申請同學均獲面試機會。

(五) 收生準則及比重

收生準則	比重
(1) 學業表現 (包括校內學業成績及由「教育局」提供之「申請學生成績次第名單」排名)	30%
(2) 操行	10%
(3) 課外活動、社會服務及其他方面之卓越表現 (包括各種如藝術、體育發展等學業以外之成就)	20%
(4) 面試(英語及粵語)	40%

(六) 面試將於2025年3月上旬以個別會見形式進行，面試日期將以書面及電郵通知。

(七) 按「教育局」規定，申請同學只可向不多於兩所中學申請「中一自行分配學位」。

(八) 已獲納入本校《自行分配學位正取學生名單》之申請同學的家長將於2025年3月31日(星期一)接獲電話、書面及電郵通知。

(九) 未獲通知為正取學生的申請同學須按照一般程序參加「中學統一派位」。

(十) 「中一自行分配學位」最終錄取結果將與「統一派位」結果，於2025年7月8日(星期二)由「教育局」一併公佈。未獲派到本校就讀者，其申請作落選論，本校將不另行通知，申請者不須致電或來校查詢。

SAMPLE 樣本

教育局
EDUCATION BUREAU

2023/2025 年度中學學位分配
SECONDARY SCHOOL PLACES ALLOCATION 2023/2025

小六學生資料表 **PRIMARY 6 STUDENT RECORD FORM**

學生編號

Student Reference No.: **Z1234567** ←

學生姓名

陳小文

Name of Student: **CHAN SIU MAN**

性別

Sex: **F**

出生日期(日/月/年)

Date of Birth (D/M/Y): **30/02/2013**

就讀小學

元朗小學

Primary School Attending: **YL PRI SCH**



N.T. Heung Yee Kuk Yuen Long District Secondary School
Application for Secondary One Discretionary Places (2025/26)
Application Notes

1. There are **43** Secondary One discretionary places for the Secondary School Places Allocation System in the school year 2025/26.
2. Applicants should write clearly their Student Reference Number, including alphabet and numbers, as stated on their Primary 6 Student Record Form. They can refer to the sample printed on the back of this note sheet. The number concerned is indicated by an arrow.
3. Applicants should submit their application documents in the period from **2 January 2025 (Thursday) to 16 January 2025 (Thursday)** by one of the following methods:

	Submit applications via paper Application Forms <u>in person</u>	Submit applications <u>via the SSPA e-Platform*</u>
Application Period	2 January to 16 January 2025 (Both dates are inclusive) Monday – Friday 9:00 am – 5:00 pm Saturday 9:00 am – 12:00 nn	2 January to 16 January 2025 (Both dates are inclusive)
Deadline	16 January 2025 (Thursday) 5:00 pm	16 January 2025 (Thursday) HK Time 23:59

* For parents registered as SSPA e-Platform users and bound their account with “iAM Smart+”

	Submit applications via paper Application Forms <u>in person</u>	Submit applications <u>via the SSPA e-Platform*</u>	
Application Documents	1	<u>One</u> self-addressed stamped (HK\$2.2) envelope (DL size)	/
	2	Completed Application Form for Secondary One Discretionary Places provided by the Education Bureau (Including the three linked parts of "EDB's Copy", "School's Copy" and "Parent's Copy")	Select the order of school preference (viz. Order of School Preference 1 or Order of School Preference 2) for the secondary schools intended to apply
	3	Completed Application form for Secondary One Discretionary Places 2025/26 provided by our school	
	4	Photocopy of the Primary 6 Student Record Form (See the sample printed on the back of this note sheet)	
	5	Photocopies of report sheets of Primary 4 and Primary 5 (1 st & 2 nd Terms) as well as Primary 6 (1 st Term) if any	
	6	Photocopies of awards and certificates relevant to activities stated in Parts B and C in the application form	

Remarks

- Please bring along the **original** of applicants' identity document for checking.
- All photocopies must be stapled and arranged in the order of the numbers listed in the application form and made on A4 paper.
- Recommendation letters are not required, and **submission of the application form by post is NOT accepted.**

- Our school will offer each applicant an interview.
- Admission criteria and weighting

Admission criteria	Weighting
(1) Academic results (of both school examination results and the ranking shown in the Discretionary Places Rank Order List provided by the Education Bureau)	30%
(2) Conduct	10%
(3) Achievements in extra-curricular activities, voluntary service, and remarkable performance in any non-academic aspects (including achievements in arts and sports)	20%
(4) Interview (conducted in both English and Cantonese)	40%

- Individual interviews will be held in Early March 2025. All applicants will be notified the dates of interview by mail and email.
- According to the Education Bureau, each Primary 6 student may apply to no more than two secondary schools participating in the Secondary School Places Allocation System for application for S1 Discretionary Places.
- Parents of successful Discretionary Places applicants will be notified by phone call, mail and email on 31 March 2025 (Monday).
- Applicants not having received notification should follow the schedule of the Secondary School Places Allocation System to make their school choices in the Central Allocation Stage.
- The final Secondary One Discretionary Places application results will be announced at the same time as the Education Bureau announces the Central Allocation results on 8 July 2025 (Tuesday). Applications are deemed unsuccessful if respective applicants cannot be allocated to our school. There will be no further notice and parents are requested not to make enquiries about the results over the phone or in person.

SAMPLE 樣本

教育局

EDUCATION BUREAU

2023/2025 年度中學學位分配

SECONDARY SCHOOL PLACES ALLOCATION 2023/2025

小六學生資料表 **PRIMARY 6 STUDENT RECORD FORM**

學生編號

Student Reference No. : **Z1234567** ←

學生姓名 **陳小文**

Name of Student : **CHAN SIU MAN**

性別

Sex : **F**

出生日期(日/月/年)

Date of Birth (D/M/Y) : **30/02/2013**

就讀小學

元朗小學

Primary School Attending : **YL PRI SCH**